SACRED HEART SCHOOL, CORRYONG

CHILD SAFE STANDARD 6: RISK ASSESSMENT TEMPLATE

Risk Event or Environment	Existing Management strategies or internal controls	Likelihood	Consequence	Current risk assessment	New risk management controls or internal controls	Who is responsible?	Residual risk
No organisational culture of child safety – lack of leadership, public commitment and frequent messaging	Child safety code of conduct Strategies developed to embed culture of child safety	Possible	Severe	Very High	• Strategies to embed organisational culture of child safety are reviewed • Statement of commitment to child safety is publicly available	Principal	Low
Staff awareness of abuse issues-lack of understanding of the scope of child abuse	Induction processes for staff Ongoing professional learning for staff	Possible	Major	High	• Refresher training for staff – including eLearning mandatory reporting module	Principal	Low
Inappropriate behaviour is not reported and addressed	Child safety code of conduct Clear child safety reporting procedures	Unlikely	Severe	High	• Strategies to embed organisational culture of child safety are reviewed • Refresher training for staff – including eLearning mandatory reporting module	Principal	Low

Risk Event or Environment	Existing Management strategies or internal controls	Likelihood	Consequence	Current risk assessment	New risk management controls or internal controls	Who is responsible?	Residual risk
	Performance management procedures						
Unquestioning trust of long term employees and contractors or norms	Strategies developed to embed culture of child safety Clear child safety reporting procedures	Possible	Major	High	• Refresher training for staff – including eLearning mandatory reporting module	Principal	Low
Recruitment of an inappropriate person	WWCC or Victorian Institute of Teaching registration	Unlikely	Major	Medium	Processes updated to require: • Criminal history search • Pre-employment reference check includes asking about child safety	Principal	Low
Engagement with children online	Child safety code of conduct Strategies developed to embed culture of child safety	Possible	Moderate	Medium	• Train students and staff to detect inappropriate behaviour, including participation in eSmart and Cyberbullying • Ensure appropriate settings on all student technologies	Principal	Low

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Unknown people and environments at excursions and camps	Child safety code of conduct Strategies developed to embed culture of child safety Clear child safety reporting procedures	Unlikely	Moderate	Medium	• Assessment of new or changed environments for child safety risks • Ensure Code and strategies apply in all school contexts • Ensure adequate number of staff/volunteers on all excursions and camps	Principal	Low
Ad-hoc contractors on the premises (eg maintenance)	Child safe environments Information and awareness for visitors, staff, volunteers and contractors Adequate monitoring	Unlikely	Moderate	Medium	• Refresher training for frequent contractors • Child Safe training for all new contractors	Principal	Low