

Sacred Heart School Corryong Enrolment Compliance Policy



Rationale:

Catholic education is intrinsic to the mission of the Church. It is one means by which the Church fulfils its role in assisting people to discover and embrace the fullness of life in Christ. Sacred Heart School exists to promote and educate in the Catholic faith and to foster Christian ideals. At Sacred Heart School, participation in school life is seen as part of the experience of a Catholic community and this experience should be made available according to the placement criteria.

Aims:

- To ensure a consistent and transparent approach to the school enrolment process, in line with the Catholic Education Office (Melbourne) Enrolment Policy 2.4 (revised in January 2009) and Catholic Education Sandhurst.
- To abide by the principles of inclusiveness; partnership between parents and school; exercise of pastoral discretion in enrolment decisions; and access to information about enrolment in a Catholic school; as per the CEM Enrolment Policy.
- To maintain and/or work towards the highest possible level of Catholic enrolment.

Enrolment Priorities:

The following list provides an agreed order of priority for enrolment in Catholic primary schools in the Diocese. The order of priority is:

1. Catholic children who are residents of the parish.
2. Catholic children who do not reside in the parish but are recognised as parishioners by the Parish Priest.
3. Catholic children from other parishes (for pastoral reasons). Siblings of children already enrolled in the school should be given a priority.
4. Children from non-Catholic Eastern churches who reside in the parish.
5. Children from non-Catholic Eastern churches who reside outside the parish.
6. Other Christian children who reside in the parish.
7. Other Christian children who reside outside the parish.
8. Non-Christian children who reside in the parish.
9. Non-Christian children who reside outside the parish.

*For pastoral reasons, non baptised children may be accepted as candidates for enrolment.

Application for Enrolment

The Application for Enrolment form should contain a statement which ensures that parents / guardians acknowledge that the school is a Catholic school in which:

- prayer and liturgy are vital aspects of religious life in the school;
- the pastoral care and support programs for students, families and staff are based on the teachings of the Catholic Church; and
- the teachings and values of the Catholic Church are paramount.

Notes

- For the benefit of your child, and so that the school can confidently meet a child's additional needs, parents are requested to share any relevant information on the Enrolment Form or at the Enrolment Interview.

- All students accepted for enrolment have the right to complete their education at our school. Acceptance by another Catholic school does not automatically follow from enrolment at this Catholic school.
- All parents requesting enrolment will be required to attend an interview with the School Principal, accompanied by their child. Parents may also be required to meet with the Parish Priest.
- The ability of parents to pay school fees will not be used as a criterion for non-acceptance of a child enrolling at Sacred Heart School. Parents are requested to provide the school with any relevant financial information when seeking enrolment. This aligns with our Fees Policy.
- Upon successful enrolment, parents must undertake to support the ethos of Sacred Heart School contained in the policies developed by the school and based upon those of the Catholic Education Commission of Victoria.

Parental Responsibility

Schools should ensure that at the time of enrolment, parents understand their responsibilities in providing ongoing support for their child’s Catholic education. In particular, parents/guardians should be asked to make an explicit commitment to the following responsibilities:

1. All parents/guardians enrolling their children in a Catholic school should complete the school’s Application for Enrolment form and return it by the due date. This does not guarantee enrolment in the school.
2. Parents/guardians must be prepared to support the school in the Catholic education of their children and involve themselves as much as possible.
3. Parents/guardians must recognise and be prepared to meet their financial responsibilities for the ongoing enrolment of the child. (Any difficulties in this regard should be discussed with the Principal.)
4. Parents/guardians must advise the Principal of any Court Order(s) that may exist in regard to the child, or any changes to such Court Order(s) and provide a copy of the Court Order(s) and any subsequent changes for the child’s school file.
5. Parents/guardians must supply the school with a Health Immunisation Certificate.

Schools should strive to be welcoming and inclusive and to collaborate with parents as partners in the education of their child, while making every effort to ensure a Catholic education is accessible to every Catholic family through the provision of family-friendly fee policies and fee relief. (Refer to CECV Policy 1.25 – School Fees.)

This Policy will be reviewed in accordance with the Sacred Heart’s Policy Review Schedule.

Written May, 2019.

Last Reviewed May, 2019.

To Be Reviewed May, 2022.